

# BERBANK EVENTS

RENTALS & DESIGN

## Event Delivery & Warehouse Associate

### Job Description

Berbank Events is a full service event rental & design company serving the Up-state of SC. We are looking for a skilled individual to join our fast-paced event team. Berbank specializes in event rentals, lighting, draping, plants and equipment used in creating special events.

We're looking for a heavy lifting, energized, detail oriented, well organized problem solver with a professional demeanor, able to communicate effectively with managers and team members. Candidate must have flexibility with work schedules that may include early morning hours, and weekends with occasional late nights.

### Responsibilities

*What you will do:*

- Lift heavy objects back and forth
- making deliveries in a 14-24ft trucks to corporate and residential clients.
- setting up and breaking down equipment
- restocking and cleaning equipment
- work with a crew to clean and organize warehouse

Our Delivery Drivers are responsible for providing excellent professional customer service, on-time deliveries and working as part of a team to ensure that our events are handled professionally from start to finish. Our delivery/warehouse staff works closely with our sales staff to make sure our equipment is handled properly and orders are completed correctly. Attention to detail and good communication is required.

### Requirements

- Current SC license and Able to Provide Clean Driving Record from DMV
- Ability to lift up to 50 lbs & push up to 200 lbs (with assistance)
- Ability to work with basic hand tools and small power tools (In the case of DIY projects and small fixes)
- Fluent in English - bilingual in Spanish is a plus
- Available to work some evenings and weekends
- Must have reliable transportation to and from work

### Required license or certification:

- SC License with Clean Driving Record

*Please email your resume to [lauren@berbank.com](mailto:lauren@berbank.com) with the subject line "Delivery"*

### Employment Type

Part Time

### Job Function

Event Set Up  
Event Strike  
Driver  
Delivery  
Warehouse

### Salary

\$12.00/hour