

BERBANK EVENTS

RENTALS & DESIGN

Draping & Event Associate

Job Description

Berbank Events is an event rental & design company serving Georgia, North Carolina, and South Carolina. We are looking for an individual to join our fast-paced event team. Berbank specializes in events rentals, lighting, draping, plants and equipment used in creating special events.

We're looking for a heavy lifting, energized, detail oriented, well organized problem solver with a professional demeanor, able to communicate effectively with managers, event leads, and team members. Candidate must have flexibility with work schedules that may include early morning hours, and weekends with occasional late nights.

Responsibilities

What you will do:

- Work with Event team to plan and prep for upcoming events
- Install and strike event rentals on event locations in a timely manner
- Inspect and report damages, maintain inventory
- Work comfortably on ladders more than 10ft tall and lifts (Required)

Requirements

- Current SC license and able to Provide a Clean Driving Record from DMV
- Ability to lift up to 25 lbs & push up to 100 lbs
- Ability to work with basic hand tools and small power tools (In the case of DIY projects and small fixes)
- Special Event Industry: At least 1 year experience preferred
- Fluent in English - bilingual in Spanish is a plus
- Able to sew is a plus
- Available to work some evenings and weekends
- Must have reliable transportation to and from work

Required license or certification:

- SC License with Clean Driving Record

Please email your resume to info@berbank.com with the subject line "Event Crew"

Employment Type

Part - Time

Job Function

Event Set Up
Event Strike
Draping stylist

Salary

\$12.00/hour